



ACCREDITED TRAINING AND ASSESSMENT PROGRAM SKILLS FOR EMPLOYMENT

Are you looking to enter the workforce and need some further skills but don't know where to start?

Are you interested in short courses to improve or learn certain skills rather than having to enroll in a full qualification?

These accredited short courses may be for you!

OUTCOME & BENEFITS

The skills gained through this tailored training will enable learners to effectively participate in an organisation using the acquired skills.

You can take them as a full program or as you need to suit your individual needs.

Units are delivered and assessed in a highly flexible manner which will encourage team work and build upon existing skills.

Program builds on existing skills, improves confidence and self-esteem, and enhances the current skills and knowledge identified by employers.

Group bookings are available and we can come to you for the training

Costs include all manuals, resources and admin and discounts are provided for full program and for group bookings

**PROGRAM MAY BE TAKEN AS A WHOLE OR AS YOU NEED TO SUIT YOUR INDIVIDUAL NEEDS
eg ONE OR TWO UNITS**

INCLUDES

HLTAID003	Provide first aid (can be partly completed online)	\$110.00
HLTFSE001	Follow basic food safety practices	\$150.00
CHCDIV001	Work with diverse people	\$150.00
HLTWHS001	Participate in workplace health and safety	\$150.00
FSKRDG10	Read and respond to routine workplace information	\$150.00
FSKOCM07	Interact effectively with others at work	\$150.00
BSBWOR201	Manage personal stress in the workplace	\$150.00

Contact our friendly and helpful staff members below;

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