

Taking Professional development to the next level



CHC62015 Advanced Diploma of Community Sector **Management**

This qualification is designed to meet the needs of managers in community services.

If you are a volunteer program manager with a minimum of two years of experience (in the last 5 years), with a volunteer management specialisation this may be the qualification for you.

This qualification is unique and exciting way to advance your professional competency and career as a volunteer program manager, and is delivered by NV Education and Training Services (NVETS), RTO Provider No. 40831, and its qualified and experienced trainers and assessors.

NVETS is committed to providing Advanced training for Volunteers Managers in Australia, reflected by winning the South Australian Adult Learners Week Award in 2013 for the delivery of Advanced Diploma Qualification.

We can do any the following;

- designed to suit and meet the needs of community services managers,
- NVETS is able to modify it specifically for Volunteer Program Managers,
- ideally you will have a minimum two years experience in formal volunteer management (in the last 5 years),
- the qualification is delivered in a unique, flexible and exciting way to advance participants' professional competency and career as volunteer program managers.

To complete this qualification, volunteer program managers and other managers will have the responsibility for planning and monitoring service delivery, recruitment and performance management of other paid staff and/or volunteers, managing risk and contributing to continuous improvement within their program.

This qualification will focus on providing you with the skills to bring about change, introduce innovation in your program and enhance your existing management skills. We will provide a focus on understanding and implementing the National Standards on Volunteering, or other Standards appropriate to your organisation, and how they can be applied to your organisation.

Opportunities may be provided for you to be in a mentoring program to assist in building up the wider volunteer sector in your community.

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Packaging Rules:

Total of 13 units are required for award of this qualification including 8 core units and 5 elective units, and it covers topics such as;

- Growth and ongoing development of the volunteer program
- Program and organisational change and continuous improvement
- Teams – includes multi-site teams
- Legal and ethical compliance
- Diversity and inclusiveness for enhancing services
- Financial acumen
- Compliance and quality frameworks, such as the National Standards for Volunteer Organisations
- Risk management

This qualification is taught by qualified and experienced volunteer program managers with over 20 years of experience in managing small to large volunteer programs in a variety of different sectors. The course is delivered over fourteen (14) workshops/days, over 7 months, two (2) consecutive training days per month, and is designed to suit the individuals' and organisational need.

Distance learning and support is available.

Interested participants will be provided with assessment to identify their eligibility for Recognition of Prior Learning (RPL), Recognition of Current Competences (RCC) and Credit Transfer (CT).

Subject to the electives chosen, they may be completed through workshops or workbooks.

Upon completion of this qualification, the learners also may select to complete BSB61015 Advanced Diploma of Leadership and Management through credit transfer and completion of additional units, and there is additional cost associated with it.

Individual and flexible payment plans to suit everyone's needs

To register your interest, or seek further clarification, forward your email to

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or contact our friendly and helpful staff members below;

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[e nvets@nvets.org.au](mailto:nvets@nvets.org.au)

[p 08 8250 1582](tel:0882501582)

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Registered Training Organisation of



RTO Provider no: 40831

