

Taking Professional development to the next level



CHC44015 Certificate IV in Coordination of Volunteer Programs

This unique program is designed specifically for organisations where a number of individuals manage volunteers.

Catering for the individual and team approach, this package will provide a nationally accredited qualification, comprehensive and structured professional development and a comprehensive review of existing volunteer programs.

Using CHC44015 Certificate IV in Coordination of Volunteer Programs as a framework, our highly qualified and experienced trainers will design a program to provide comprehensive professional development for the team while reviewing the volunteer program. This will enable volunteer managers from across the organisation to discuss what volunteer program looks like now, trends and technology, what it could look like, and identify and implement steps how to get there.

This individualised team focussed professional development opportunity combines the following across your organisation:

- Individual staff training needs analysis and skill audit for participants
- Comprehensive review and assessment of the volunteer program – its design, effectiveness, system and operations
- Review for legislative and volunteer standard compliance
- Consistent and structured professional development for volunteer program managers across the organisation

Benefit of this flexible approach:

The flexible and module designer approach is more comprehensive than bringing in an external consultant to review your volunteer program. Our trainers, who are highly qualified and experienced volunteer program managers and consultants will use the Certificate IV as a basis to empower your staff to conduct their own program review, identify gaps, introduce improvements and help to future proof your organisation's volunteer services.

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Package Rules:

The qualification consists of 11 units, 7 core and 4 electives. Organisations can choose one or more of the following modules;

- Module 1 Volunteer Management
- Module 2 Communication, teamwork and diversity
- Module 3 Legislative and volunteer standards compliance, WHS and Policy

Satisfactory completion by individuals of all modules will lead to the award of the CHC44015 Certificate IV in Coordination of Volunteer Programs.

This qualification has a mix mode delivery, face to face through workshops, individual tasks and projects, and is directly related to your work practice. Learning support is accessible, and it is recommended to deliver it over 14 days direct training, over a period of twelve (12) months, and the class size 10 to 16 participants (paid or volunteer) to maximise individual and team learning opportunities.

Individual and flexible payment plans to suit everyone's needs

To **register** your interest, or seek further clarification, forward your email to

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or contact our friendly and helpful staff members below;

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Registered Training Organisation of



RTO Provider no: 40831

